

WL McLeod Parent Advisory Committee
Meeting Minutes
November 8, 2021

In attendance: Dannilee Marttinen, Candace Lawrence, Anna Manwaring, Veronica Long, Paula Wylie, Kasi Fawcett, and Mandi Davidson.

1. Call to Order - **6:04 PM**
2. Quorum of Membership - **NO**
3. Introductions and Explanation about PAC: **N/A**
4. Review of last meeting minutes:
Accepted as read: Anna Manwaring,
Seconded: Paula Wylie.
All in favour.
5. Review of meeting agenda:
Accepted as read: Veronica Long,
Seconded: Anna Manwaring.
All in favour.
6. Executive Reports:
 - a. **Chair's Report:**
 - i. We completed Fresh to You. We barely met the minimum and had to quickly sell a few bundles to make it work. See old business.
 - ii. Heather Campbell-Stewart asked about the PAC purchasing dishwasher safe cups for the breakfast program. We would need more information (how many? Cost? etc.) and quorum in order to vote on this. Place in old business for next month.
 - b. **Vice-Chair's Report:**
 - i. Started Purdy's order last week. Tried to change the name from Anna to Veronica and it won't seem to let her. She will either call them or just leave it under Anna's name.
 - ii. Collected hot chocolate bag samples. See old business.
 - iii. Looked into a new fundraiser for the PAC to do. See old business.
 - c. **Secretary's Report:**
 - i. Prepared the agenda and previous meeting minutes.
 - ii. Emailed meeting minutes to Libby.
 - iii. Updated the FB page.
 - iv. Made up a new Facebook page for the Wizard of Oz production.
 - d. **Treasurer's Report:**
 - i. Farm to School Account: \$16,469.86
 1. Expenses: \$4,316.22
 2. Income: \$5,235.35
 - ii. PAC Account: \$9,326.00
 1. Expenses: \$1,436.34
 2. Income: \$4,153.00.DFS orders are in, but we have not been invoiced yet.
 - iii. Gaming Account: \$20,274.58
 1. Expenses: \$66.14
 2. Income: \$5,360.00Gaming grant is in.

e. **Principal's Report:**

(Absent. Candace reported in her place.)

- i. Ski Skool planning is in the works. It has been trickier to plan this year due to discrepancies between our covid protocols and theirs. It looks promising that we should be able to make it work though. Libby will keep us posted on this.
- ii. Letter had to be sent home today regarding a small amount of vermiculite that was found near the side of the building. The facilities department collected a sample to be tested as soon as possible to see if any asbestos was involved.
- iii. The school wanted to have a special lunch for our facilities staff who have been doing renovations. Mr. Mead's class is helping to implement this for November 18th. 6 maintenance workers have said yes so far.
- iv. The Remembrance Day link has been sent out for November 10th at 11am. Dannilee will post this to the Facebook page on the day of.

f. **Vice-Principal's Report:**

- i. See principal's report.

7. OLD Business:

- a. Computer Lab - Keep in old business.
- b. Physical Game Board - DOV currently does not have a grant writer. McLeod would be interested, we need a formal proposal and firm details - how much? How long does it last? How big? Locations? Keep in old business for any updates.
- c. 2021/2022 Fundraisers:
 - i. Colibri - Sell dates will be January 25 - February 7
 - ii. Purdy's - Link was posted to the Facebook page last Monday. Was also sent home in the newsletter last week. Last day for order submissions November 18th. We will have Tennille send home a printout of the order form to students this Wednesday.
 - iii. Fresh to You - We just barely met the quota for 40 bundles. We should skip this fundraiser unless their products go back to being things that are less able to grow in our area.
 - iv. School Fundraising Canada (Stofer Images) - This fundraiser is based on turning your child's artwork into products such as magnets, trivets, coasters, puzzles, etc. 33-38% profit margin. Discussed when would be best to do this fundraiser. Christmas is too short of notice to get artwork done and ordered, so January/February timeline would be best. Discussed that we maybe look into an option to purchase 1 thing for each student who is not able to get an item ordered. Veronica will look into this. Put in old business for next meeting.
- d. School Plan - Libby will let us know once the new one is complete.
- e. Hot Chocolate - Veronica looked into putting together bags of hot chocolate mix packets, marshmallows, cups, etc. The bags she had put together through Your Independent Grocer. For a class of 30, the bags cost \$31.26 with tax. January 31st is national hot chocolate day (maybe a good day to do these for). Discuss at next meeting.

8. NEW Business:

No new business this meeting.

Adjourned: 7:05 PM

Next Meeting: December 6, 2021 @ 6:00pm.