

W.L. McLeod PAC Meeting: November 18th, 2019 at 6:30pm

In attendance: Mandi Davidson, Libby Hart, Anna Manwaring, Heidi Tanninen, Paula Wylie, Amber Tait, Michelle Roberge, Candace Lawrence, Heather Campbell-Stewart, Dannilee Marttinen, Joel Cromarty, Stephanie Cromarty, Jenny Fillipe.

1. Call to Order - **6:42 PM**
2. Quorum of Membership - **NO**
3. Introductions and Explanation about PAC: **N/A**
4. Review of the meeting agenda:
Accepted as read: Mandi Davidson,
Seconded: Anna Manwaring.
All in favour.
5. Review of last meetings minutes:
Accepted as revised: Mandi Davidson,
Seconded: Michelle Roberge.
All in favour.
6. Executive Reports:
 - a. **Chair's Report:**
 - i. Distributed DFS. One persons order was defective, replacement should be in the mail.
 - ii. Ultimate fundraiser (Clara Clark) has been sent out. Orders need to be brought in quickly in order to make it in time for Christmas.
 - iii. Douglas/Burrard intersection update. They are moving the pedestrian crosswalk over to Columbia St.
 - b. **Vice-Chair's Report:**
 - i. Suggested and delegated the Ultimate fundraiser.
 - ii. Made up PAC handout to go out to parents.
 - iii. DPAC meeting will be December 5th.
 - iv. Signed papers at the bank.
 - v. Came to the craft fair meeting.
 - c. **Secretary's Report:**
 - i. Completed the PAC meeting minutes with Anna and prepared the agenda.
 - ii. E-mailed meeting minutes to Libby for posting to the website.
 - iii. Sorted and distributed DFS orders to classrooms.
 - iv. Attended craft fair meeting and met with Anna to figure out the craft fair table set up. Have been printing out name plates for the tables.
 - v. Dealt with bank form and signing at the bank.
 - vi. Numbered and cut up the tickets for the Me to We raffle.

d. **Treasurer's Report:**

Farm to School - \$17,452.82

- i. Wages, groceries, and supplies have gone out.

PAC - \$7,226.82

- i. Lots of activities with fundraisers.

Gaming - \$16,552.67

- i. Lego league was the only activity this month.

- i. Contacted people regarding an Autism seminar.
- ii. Met about craft fair.
- iii. Signed at the bank.

e. **Principal's Report:**

- i. Report cards go out next Thursday.
- ii. Handball and volleyball this Friday. Come cheer them on!
- iii. Christmas concert rehearsing under way. Concert December 19th.
- iv. Alice in Wonderland rehearsals have been going well.

f. **Vice-Principal's Report:**

- i. Five different tree options, if we could choose 3-4 different types that would be nice. Aaron is looking into which ones would go well together.

7. OLD Business:

- a. Seminar on Autism Spectrum - Paula contacted Autism Canada. \$500 and they will send someone to come do training. Still waiting to hear back from some other contacts. Would be nice to include ADHD, ADD, dyslexia, anxiety disorders, etc. Stephanie suggested that actcommunity.com may be good as well as ADDitude webinars.
- b. PAC Message Board - Anna is still working on looking into it.
- c. Turkey Dinner - Dinner will be December 20th. Would like to aim for the same budget as last year. Nona Weibe has volunteered to oversee gym side of things. Dannilee will make up posters with Libby's help.

Mandi moved to keep the budget at \$800 for the Turkey Dinner. Amber seconded the motion. All were in favour.

- d. Craft Fair Progress Update - Anna and Dannilee met up to figure out table placements. Anna is making up the hardcopy of the layout and Dnnilee will be making up the table place cards. Mandi has made up a volunteer sheet for concession. Heidi will look into food safe requirements. Michelle has food safe and will plan to be there on the Friday during food preparations.

8. NEW Business:

- a. Spirit of Healthy Kids Challenge - We were chosen as 1 of 6 schools to take part. We get \$1,000 to add to our backpack hampers and do up amazing winter hampers with healthy food and aquatic centre passes. Monday afternoon there will be an assembly to prepare the kids and get them pumped up.
- b. PC Children's Charity - April approached Heidi and asked if we could submit some grants which would go towards f2s and the backpack program. The grant can be used for purchasing food and consumable supplies. Grant has been closed for this year bt need to look into doing it when it is opened again. Also would be good to apply for grants for kitchen equipment. Kitchen is wanting a new freezer.
- c. Christmas Concert Order Form - Michelle will be doing the videoing and Alex will be doing the editing. Michelle will do up the order sheet.

Adjourned: 7:34 PM

Next Meeting: January 13, 2020 at 6:30PM